

**GOLDEN ISLES ASSOCIATION OF REALTORS®
2019 CIRCLE OF EXCELLENCE APPLICATION FORM**

TO: ADMISSION COMMITTEE-CIRCLE OF EXCELLENCE

I hereby make application for membership to the *Circle of Excellence* of the Golden Isles Association of REALTORS and have enclosed my non-refundable application fee of \$35. I hereby certify that if I am applying for active status for Residential sales or Commercial sales/Leases, and that I personally sold and closed a minimum of 6 transactions and 3 million dollars in real estate during the period of **January 1, 2018 through December 31, 2018**. If applying for property management, I certify that my share of the company's gross rental commissions/management fees were at least \$70,000 during my active involvement. **Please note, beginning with the 2017 Circle of Excellence applications, property management applicants for an Active Circle of Excellence Membership status must provide a printout showing the property address managed and gross rental income collected between January 1, 2018 and December 31, 2018. An adding machine tape totaling the amounts must also be included with your application.**

IMPORTANT NOTE: If you are applying as both sales associate and property manager, you are required to fill out two (2) separate applications and apply separately. (You must submit two application fees as well). All applications must be in final form at the time of submission. If you are applying for the first time, or want an updated photo, a photo must be submitted with application if you wish to appear in the Circle of Excellence ad. You must be a member in good standing with the Golden Isles Association of REALTORS® to apply. Please contact Zaida Clay Harris at 912-258-1089 or zaidaclayharris@gmail.com if you have any further questions. Thank you.

AN ADDING MACHINE TAPE MUST BE ATTACHED TO EVERY APPLICATION. If you do not have an adding machine, you are welcome to use the one at the Board Office. Computer generated Sales & Listings will be accepted if used in the same order as original forms provided, but an adding machine tape still must be attached. **Broker signature required on application.**

TOTAL SALES AND LISTING CREDIT CLAIMED	\$ _____
TOTAL RENTAL COMMISSIONS CLAIMED	\$ _____
TOTAL COMMERCIAL SALES & LEASES CLAIMED	\$ _____
TOTAL NUMBER OF TRANSACTIONS	_____

I AM HEREBY MAKING APPLICATION FOR MEMBERSHIP AS: (Please check only one)

- Residential
 Commercial Sales/Commercial Leasing
 Property Management
- Yes, please provide me with a wooden plaque to put my certificate in.**

- MEMBER ACTIVE STATUS** applicants who have met the required sales totals and number of transactions for the year.
- Applying for First Time** **Application fee \$35.00**

To qualify for Life Membership in the Circle of Excellence applicants must have been Active Members of the Circle of Excellence For 3 consecutive years or have qualified as an Active Member in the Circle of Excellence for any 5 nonconsecutive years.

- LIFE MEMBER STATUS** Applicants shall apply for Life Member Status when they have been a Life Member of the Circle of Excellence In a previous year(s) but do not qualify for Active Life Member status this year due to not having met the required sales totals and/or number of transactions for the year.
- LIFE MEMBER ACTIVE STATUS** Applicants who have met the required sales totals and number of transactions for the year.
- Applying for First Time** **Application fee \$35.00**

To qualify for membership in the Circle of Excellence as an Oglethorpe Member one must have been an Active Member of the Million Dollar Club and/or Circle of Excellence for 10 years. These do not need to be consecutive years.

- OGLETHORPE MEMBER** Applicants who have been Active Oglethorpe Members for one or more previous years but have not met the Required sales totals and/or number of transactions for the year.
- ACTIVE OGLETHORPE MEMBER** Applicants who have met the required sales totals and number of transactions for the year.
- Applying for First Time**

Application fee \$35.00

Respectfully Submitted:

Applicant's Signature

Date

First Middle Last

(Applicant's printed name as you wish it to appear on the award)

I, _____,
(Applicant's Principal Office REALTOR® Broker) (Company)

SIGNATURE OF BROKER

I swear that the above is in accordance with our records and that there were no cooperating agents except as shown either in or out of our office. I certify that the above applicant is qualified for admission to the Circle of Excellence under the present Rules and Regulations of that Club. Attached is a copy of an itemized statement of sales for the qualifying year. **Please submit this application and fee to the Association Office at or before 5:00 pm, January 25, 2019, NO EXCEPTIONS. Please make checks payable to the Golden Isles Association of REALTORS®.**

The Association Office is not responsible for any incomplete or wrong applications.

Circle of Excellence: Overview (updated for 2018 qualifying year)

Purpose: To recognize members of the Golden Isles Association of REALTORS® who have excelled in real estate sales and property management during the qualifying period.

Qualifying period: Plaques given in beginning of the next year for the qualifying period of January 1st-December 31st of the current year. (This year's qualifying period earns REALTORS® the award for 2019 Circle of Excellence).

Categories:

Circle of Excellence ***Member:*** REALTOR® who has not made life membership yet. Must make \$3,000,000 in sales **and** 6 transactions in qualifying year or Property Manager who makes \$70,000 in gross management fees and/or commissions to be considered "**active**".

Circle of Excellence ***Life Member:*** REALTOR® or Property Manager who has qualified as an "**active**" member for either 3 years in a row or after any 5 active years. Once you have reached Life Member, you will be considered a Life status member every year an application is filed, until Oglethorpe status is reached. Please see "maintaining membership" for more details.

Circle of Excellence ***Oglethorpe Member:*** REALTOR® or Property Manager who has had 10 "active" years in Circle of Excellence. These do not need to be in succession. Once you are an Oglethorpe member, you will be considered Oglethorpe for all years in which an application is filed.

Maintaining Membership: After you have reached Life status, you may remain a Circle of Excellence member, without an "active" qualifying year. An application will still need to be turned in and the \$35 application fee paid for you to remain a member. You will be recognized and still receive a plaque at the Circle of Excellence Luncheon. This will keep you current with the Circle of Excellence Club. *If you do not apply for a year or more, there will be a \$35 reinstatement fee along with the application fee. Years in which you were not an "active" member, will not be applied toward Oglethorpe.*

Please remember: for REALTORS® the worksheet, adding machine tape and Brokers signature on application are required for the application to be accepted. Property Managers must provide a printout showing the property address managed and gross rental income collected along with an adding machine tape and application signed by their Brokers.

Remember, you do not need to provide more the minimum qualifications on your application. For example, if you have 20 transactions and \$7,000,000 in sales you only need to provide us with six or more transactions that add up to \$3,000,000 in sales credit.

*For complete rules, please review the Circle of Excellence Rules and Regulations. They can be found at under **Circle of Excellence** at www.mygiar.com.

HOW AND WHERE TO TURN YOUR 2019 CIRCLE OF EXCELLENCE APPLICATION IN

On or before 5 pm, January 24, 2019:

- Drop off at Signature Properties Group, 600 Sea Island Rd, St. Simons Island.
- Fax to the attention of Zaida Clay Harris at 912-634-9970

On or before 5 pm, January 25, 2019:

- Drop off at the Golden Isles Association of Realtors Board office.
- E-mail to ZaidaClayHarris@gmail.com

Please remember your payment.

Any applications received after the deadline will not be accepted.

Enclosed is payment for the following dues:

_____ \$35 for 2019 Circle of Excellence dues

_____ \$35 to reinstate my Lifetime or Oglethorpe membership

_____ Total Dues

Please make checks payable to GIAR and put 2019 COE in the memo section of your check. If you would like to pay with a credit card, please fill out the section below:

Name as it appears on the card: _____

- Mastercard
- Visa
- American Express

Card Number: _____

Expiration Date: _____

Billing Address: _____
